

BECE ICT 2014

Q&A Preview

© 2024 Ghana5.com. All rights reserved.

ACKNOWLEDGEMENT: The West African Examination Council - for the BECE past questions used in this document.

INFORMATION AND COMMUNICATION TECHNOLOGY

PAPER 2 – ESSAY

[60 MARKS]

1 1/4 HOURS

[SECTION A](#)

[SECTION B](#)

SECTION A

[24 marks]

Answer Question 1 [Compulsory]

1. (a)

	A	B	C	D	E
1					
2	Month	Sales	Expenses	Profits	
3	January	320	115	205	
4	February	195	100	95	
5	March	230	125	105	
6					
7	Totals	745	340	405	
8					
9	April Projection	275	120	155	
10					
11					

Use the diagram above to answer questions (i) to (iv)

(i) Name the application program used for the above figure
[2 marks]

Microsoft Excel

(ii) Write the formula/ function used to calculate the profit for cell D7 [2 marks]

=B7-C7 or =D3+D4+D5 or
=SUM(D3:D5)

(iii) Write the formula/function used to calculate the total expenses for cell C7.
[2 marks]

=C3+C4+C5

or

=SUM(C3:C5)





(iv) Name the parts labelled **A**, **B** and **C**.
[3 marks]

A - Name box

B - Formula bar

C - worksheet / worksheet window

(b) Complete the table below.
[12 marks]

WINDO WS BUTTO N	NAME OF WINDOWS BUTTON	FUNCTION OF WINDOWS BUTTON
	Close	Ends an application OR Shuts down an open / active file or program OR Deactivates and stores an open / active file or program
	Minimize	Drops window onto the taskbar OR Reduces the size of the window to the taskbar
	Maximize	Enlarges a window to occupy the entire screen OR Increases the size of a window to occupy the entire screen
	Restore down	Returns the size of a window to a previous custom size.

~ END ~

Get more of such in the paid members' area.

Published by
**Upper Primary &
JHS**

All rights reserved

Register and *upgrade* to access more downloads and also lots of tutorials, revision notes and specially-designed quizzes!!

**Jesus.. whom they
killed by hanging
on a tree. Him God
raised on the
third day..**

Acts 10: 38-40